

## **Program Coordinator at Outdoor Adventure and Mythology Summer Day Camp**

**Title:** Program Coordinator

**Employment Status:** Exempt/Seasonal

### **Company Summary:**

Plato Learning operates outdoor mythology-based day camps for kids ages 6-15. They create a world where monsters, myth, and magic transport kids out of the mortal realm into one where they are empowered to develop new skills, take risks, solve problems, and ultimately become Heroes. Now in seventeen locations spanning from NYC to California, Plato Learning uses actors, live-action role-play, and physically and mentally engaging activities to bring myths to life.

Are you ready to join the team and accept our call to adventure?

### **Job Summary:**

We are hiring an energetic leader and adventure role model to serve as Program Coordinators at several locations. As the Ringleader of Fun, Program Coordinators are the enthusiastic, flexible, camper-facing leader for all camp activities. They set the tone for each day at camp. They manage activities for campers of all ages and engagement styles that come to enjoy our brand of physical game, story-based adventures, and energetic outdoor experiences. Additionally, Program Coordinators assist Leadership and Counselors with daily operations to keep Camp running smoothly.

### **Job Responsibilities**

#### ***Engage the Demigod Campers.***

- Energetically and engage campers in specialty camp activities.
- Create and flex multi-modal programming that will immerse and uplift every kid.
- Encourage campers to take risks, participate, and explore their own personal limits, while celebrating the heroic strengths they already possess.
- Support demigods in meeting their victories and defeats with grace.

#### ***Organize the Hero's Journey.***

- Pre-season: Schedule and adapt camp activities for use at camp.
- In-season: Adapt activities to support the week's adventure storyline and respond to the culture of camp.
- Keep the scheduled activities exciting and running on-time.

#### ***Be the "Call to Action".***

- Provide the Call to Action—organize and lead large camp-wide activities, like the Olympics, or the Final Battle for all of the demigods.
- Keep campers engaged and safe during large, high-energy activities.

- Lead activities with infectious enthusiasm and a flexible mindset.

### ***Train Heroes to Lead.***

- Help facilitate staff training on leading activities with confidence and coming up with new ideas to keep programming running at its highest potential.
- Set the tone for staff by modeling enthusiastic engagement in programming while leading it

### ***Steel your Resolve.***

- Our Camp is an energetic **all-outdoor** environment. We are looking for courageous individuals excited by adventure, and who do not shy away from responsibility and physical exertion, even during the heat of summer or a rainfall.
- A Program Coordinator will spend most of their day on their feet and walk anywhere from 15,000-18,000 steps/day on the job, across changes in elevation and varying terrain.

### ***Rise to the Challenge.***

- Resolve conflict and manage camper behavior in a constructive, uplifting, and non-punitive manner that redirects to engagement.
- Prove your efficacy through action: be prepared to handle challenging situations with kindness and readiness to help.
- Whether it is helping support a counselor whose group needs extra help, or helping CITs do a final clean sweep of the grounds, the Leadership Team cares for the campers and their team through service-leadership.
- All Camp Leadership team members are ready and willing to cover a camper group when necessary

### ***The Hours.***

- **Remote** pre-season training and prep work to create the best season possible . Includes in-person training prior to program start.
- 40-45 hours/week in-person at your camp location for in-season weeks.
- Camp Schedule: 8:00am-4:30pm; Monday-Friday (Campers present 8:45-4:10)

### **What abilities are we looking for?**

- Experience working with children ages 7-11 in schools, after school programs or other structured capacities
- Leadership Experience – previous programming experience a plus
- Combines strong initiative, conflict resolution, and communication abilities with a team-player attitude
- Effective organizational and problem-solving skills
- Ability to physically and vocally command an outdoor space with positivity and engaging energy
- Ability to maintain stamina and endurance over the course of the camp season
- Full-time availability in Summer
- Excitement about working outdoors with kids in the summer
- Camp experience is a bonus, though not required

*Plato Learning would like to put forth this statistic. While men apply to jobs when they meet an average of 60% of the requirements, women and other underrepresented people often only apply when they match all criteria. Even if you don't meet every checkbox in the job description, but you think you have what it takes, we encourage you to apply.*